

Section II: Service Policies

TITLE: **Lost and Found Policy**

DATE ADOPTED: **November 8, 2010**

REVISED: **January 11, 2016**

Lake Villa District Library (LVDL) does not assume any responsibility for lost or stolen items.

LVDL staff will attempt to contact people who have left identifiable items.

Items will be kept for one month. Items which are not claimed within that period of time will either be donated to charity or discarded.