

MINUTES FEBRUARY 10, 2020

REGULAR MEETING NO. 8

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District at 6:30 PM on the 10th day of February 2020, was called to order by President Gundrum.

ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Felicia Case Johnson, Pat Gallagher, Tony Gundrum, Doug Nieman, Kathleen Rettinger, and Barb Venturi. Absent: Terry O'Brien. Also present: Director Andy Lentine and Administrative Services Manager Julie Binkley.

APPROVAL OF AGENDA: TRUSTEE NIEMAN MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: O'BRIEN.

PUBLIC COMMENTS: None.

APPROVAL OF MINUTES: TRUSTEE GALLAGHER MOVED TO APPROVE THE BOARD MEETING MINUTES OF JANUARY 13, 2020. TRUSTEE NIEMAN SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE NIEMAN MOVED TO APPROVE THE EXECUTIVE COMMITTEE MEETING MINUTES OF JANUARY 13, 2020. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: O'BRIEN.

PRESENTATION OF BILLS: February disbursements were presented in the amount of \$332,928.20. January payroll was \$106,317.23.

TREASURER'S REPORT: Account balances as of January 31, 2020 were as follows: First Midwest Bank Account=\$316,931.66; Schwab Investment Account=\$8,128,980.44; Schwab Short Term Account=\$4,829,810.45. Replacement property taxes in the amount of \$2,362.00 were also received in January.

APPROVAL OF BILLS: TRUSTEE NIEMAN MOVED TO APPROVE THE BILLS AND TREASURER'S REPORT AS PRESENTED. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE GALLAGHER MOVED TO TRANSFER \$450,000 FROM THE SCHWAB ACCOUNT TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR JANUARY AND DISBURSEMENTS FOR FEBRUARY. TRUSTEE NIEMAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

COMMITTEE
REPORTS:Executive Committee - President's Report – President Gundrum
Executive Session – Real Estate

TRUSTEE VENTURI MOVED TO GO INTO EXECUTIVE SESSION AT 6:38 PM TO DISCUSS THE SETTING OF THE PRICE FOR THE 1001 E. GRAND AVENUE, LAKE VILLA PROPERTY WITH DIRECTOR LENTINE AND ADMINISTRATIVE SERVICES MANAGER BINKLEY BEING PRESENT. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE GALLAGHER MOVED TO COME OUT OF EXECUTIVE SESSION AT 6:53 PM. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: O'BRIEN.

Audit & Finance – Trustee Venturi
Nothing to report.Building & Grounds -Trustee Gallagher
Nothing to report.Friends – Trustee Gundrum
Nothing to report.Director's Report

Director Lentine reported on the following:

- Provided an overview of the building construction project expenses and remaining budget.
- Reported that the 3-stop elevator is currently not operating. We anticipate it being repaired within the next few days. We are experiencing some issues with responsiveness from the vendor and plan to address these concerns at the next construction meeting.
- Reminder – the Foundation event is on Friday, February 21, 2020. Hope you are able to attend!
- A recent request for consideration of library materials that was submitted for review.

COMMUNICATIONS:

The Communication folder consisted of:

- ◆ A letter from the Village of Lake Villa regarding a new medical manufacturing company potentially occupying a vacant building in Lake Villa, and information regarding the proposal for the Village to create a 15-year Tax Increment Financing (TIF) District to attract this new business.
- ◆ A Facebook notification recommending Lake Villa District Library. "Not only do I find the staff helpful and positive, but I do enjoy openness of the new facility as well the beautiful relaxing view."

UNFINISHED
BUSINESS:

None.

NEW BUSINESS: None.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 7:07 PM, TRUSTEE VENTURI MOVED AND TRUSTEE CASE JOHNSON SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: O'BRIEN. The next regular Board Meeting is scheduled for 6:30 PM, March 9, 2020.

Secretary