

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:01 PM on the 10th day of June 2024, by Vice President Gass

ROLL CALL: Secretary Pro Tem Durot called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, Paul Schreck, Jarrod Smith, and David Swan. Absent: Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.

APPROVAL OF AGENDA: TRUSTEE BEVERLEY MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

PUBLIC COMMENTS: None.

CONSENT AGENDA ITEMS: VICE PRESIDENT GASS PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

APPROVAL OF MINUTES i. May 13, 2024 Board Meeting Minutes
ii. May 13, 2024 Audit & Finance, Building & Grounds, Executive, Foundation, and President’s Report Meeting Minutes

PRESENTATION OF BILLS: June disbursements were presented in the amount of \$356,584.08. May payroll was \$138,911.76.

TREASURER’S REPORT: Account balances as of May 31, 2024 were as follows: Old National Bank Account=\$493,501.23; Schwab Investment Account=\$11,795,041.22; Schwab Short Term Account=\$1,520,799.50. Property Taxes in the amount of \$216,676.75, replacement property tax in the amount of \$5,416.65, and the RAILS LLSAP Support Grant in the amount of \$1,841.55 were received in the month of May.

TRANSFER: A TRANSFER OF \$480,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR MAY AND DISBURSEMENTS FOR JUNE.

APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE SMITH MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: VILLARREAL.

Director’s Report

Director Jacobsen highlighted the following from his report:

- This year’s Summer Reading Program “Best Unbelievably Great Summer” is off to a great start with over 2,000 registrations so far!
- Updated one-page Strategic Plan document for fiscal years 2025 and 2026.
- Disaster Preparedness/Response/Recovery Plan document.

- New additional healthcare benefit option - ZERO.
- EBSCO E-Resource package that will be available without charge to all Illinois Libraries. We estimate the new state database offerings will save LVDL \$6,000 in FY24/25, and will offer our patrons new sources of information and research.

COMMUNICATIONS: The Communication folder consisted of the following:

- A letter from the Illinois Secretary of State office awarding LVDL the Public Library Per Capita Grant in the amount of \$59,116.37.
- The submission to the ILASLA Award (Illinois Chapter of American Society of Landscape Architects) for the Outdoor Space Master Plan.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Approve Working Budget for FY 2024/2025 (Action)
TRUSTEE BEVERLEY MOVED TO APPROVE THE WORKING BUDGET FOR FISCAL YEAR 2024/2025 AS PRESENTED AND DISCUSSED MAY 13, 2024 AND APRIL 22, 2024 COMMITTEE MEETINGS. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: VILLARREAL.

Approve Proposed Salary Pay Scale for FY 2024/2025 (Action)
TRUSTEE SMITH MOVED TO APPROVE THE PROPOSED SALARY PAY SCALE FOR FISCAL YEAR 2024/2025 AS PRESENTED AND DISCUSSED AT THE MAY 13, 2024 AND APRIL 22, 2024 COMMITTEE MEETINGS. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: VILLARREAL.

Approve Non-Resident Fee for FY 2024/2025 (Action)
TRUSTEE DUROT MOVED TO APPROVE THE NON-RESIDENT FEE OF \$378 AS PRESENTED AND DISCUSSED AT THE MAY 13, 2024 COMMITTEE MEETING. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: VILLARREAL.

Approve Board/Committee Meeting Schedule for FY 2024/2025 (Action)
TRUSTEE SMITH MOVED TO APPROVE THE FISCAL YEAR 2024/2025 BOARD/COMMITTEE MEETING SCHEDULE AS PRESENTED AND REVIEWED AT THE MAY 13, 2024 COMMITTEE MEETING. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

Trustee Appointment of Secretary's Audit
Trustees Gass and Swan volunteered to perform the Secretary's Audit of reviewing the board meeting minutes for fiscal year 2023/2024 after the July Board meeting is held.

Semi-Annual Review of Executive Session Meeting Minutes (Action)

TRUSTEE DUROT MOVED TO OPEN THE JANUARY 9, 2023 AND THE FEBRUARY 12, 2024 EXECUTIVE SESSION MEETING MINUTES AND TO DESTROY ALL EXECUTIVE SESSION AUDIO RECORDINGS RECORDED PRIOR TO DECEMBER 2022. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

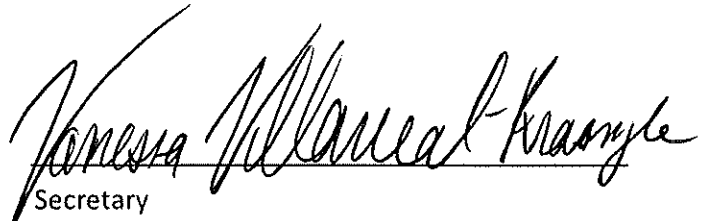
Set Date for Budget & Appropriation Hearing (Action)

TRUSTEE SMITH MOVED TO SET THE MEETING DATE FOR THE BUDGET & APPROPRIATION HEARING FOR AUGUST 26, 2024 AT 6:00 PM. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:27 PM, TRUSTEE DUROT MOVED AND TRUSTEE BEVERLEY SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

The next regular Board Meeting is scheduled for 6:00 PM, July 15th, 2024.


Secretary