

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:01 PM on the 11th day of November 2024, by President Schreck.

- ROLL CALL:** Secretary Pro Tem Beverley called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, Paul Schreck, and David Swan. Absent: Jarrod Smith and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.
- APPROVAL OF AGENDA:** TRUSTEE GASS MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.
- PUBLIC COMMENTS:** None.
- CONSENT AGENDA ITEMS:** PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS. TRUSTEE DUROT MOVED TO AMEND THE MOTION TO APPROVE THE CONSENT AGENDA ITEMS TO REQUEST THE SEPARATION OF THE MINUTES TO ALLOW FOR THE VOTING SEPARATELY ON THAT ITEM DUE TO HER ABSENCE FROM THE OCTOBER MEETING. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.
- APPROVAL OF MINUTES** TRUSTEE BEVERLEY MOVED TO APPROVE THE OCTOBER 14, 2024 BOARD MEETING MINUTES AND THE OCTOBER 14, 2024 AUDIT & FINANCE, BUILDING & GROUNDS, AND PRESIDENT'S REPORT COMMITTEE MEETING MINUTES. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-3; NAYS-0; ABSTAIN-2; ABSENT-2: SMITH AND VILLARREAL.
- PRESENTATION OF BILLS:** November disbursements were presented in the amount of \$517,636.44. October payroll was \$214,477.59.
- TREASURER'S REPORT:** Account balances as of October 31, 2024 were as follows: Old National Bank Account=\$422,503.90; Schwab Investment Account=\$12,594,352.88; Schwab Short Term Account=\$3,960,960.51. Property taxes in the amount of \$199,974.81, replacement property taxes in the amount of \$3,696.06, RAILS LLSAP Grant in the amount of \$1,189.84, and impact fees in the amount of \$5,300 from the Village of Lindenhurst were received in the month of October.
- TRANSFER:** A TRANSFER OF \$715,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR OCTOBER AND DISBURSEMENTS FOR NOVEMBER.
- APPROVAL OF BILLS:** TRUSTEE DUROT MOVED TO APPROVE THE BILLS, THE TREASURER'S REPORT, AND THE TRANSFER OF \$715,000 AS PRESENTED. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.

Director's Report

Director Jacobsen highlighted the following from his report:

- Exploring the local history of the neighborhoods around our service area – finding it very fascinating.
- Shared the results from a recent sticky note inquiry that was conducted to gather feedback from patrons about the library's space. Patrons were asked "What word would you use to describe the library building and grounds?" The results of the inquiry were all very positive.

COMMUNICATIONS:

The Communication folder consisted of the following:

- A thank you letter received from State Senator Craig Wilcox's office expressing their appreciation for the use of library space for their recent Youth Advisory Council event.
- A message shared by a patron expressing how grateful they were for the library having a radon device available to borrow.
- Promotional materials developed by Communications Department to raise public awareness of available library resources.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Approve Annual Statement of Receipts and Disbursements (Action)  
 TRUSTEE DUROT MOVED TO APPROVE THE ANNUAL STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR JULY 1, 2023 – JUNE 30, 2024. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.

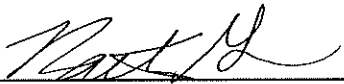
PUBLIC COMMENTS:

None.

ADJOURNMENT:

There being no further business, at 6:22 PM, TRUSTEE GASS MOVED AND TRUSTEE SWAN SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.

The next regular Board Meeting is scheduled for 6:00 PM, December 9th, 2024.

  
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 Secretary