

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: October 14, 2024

Director's Report: (Director Jacobsen)

Attendance:

Present: Trustees Beverley, Schreck, Smith, Swan, and Villarreal

Absent: Durot and Gass

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

Convened: 7:30 PM

Public Comments: None

Minutes: Imagination Takes Flight (IMT) Sculpture Placement Discussion – Director Jacobsen requested the board's input regarding the future of the IMT sculpture, which had been displayed at the previous library building. He shared that while the sculpture was initially moved to the new building with the intention of placing it outdoors, discussions with the artist revealed that no viable solution was found to weatherproof the piece.

After thorough discussion, the board agreed to give Director Jacobsen the discretion to explore and proceed with the best course of action. Some options include finding an indoor location to display the sculpture, attempt to sell it, donate it to another non-profit organization, or try an outdoor installation using a protective sealant, despite the risk of it not weathering well.

Public Comments: None

Adjourned: 7:44 PM

Motions:

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: October 14, 2024

Audit & Finance Committee: (Chairman - Trustee Smith)

Attendance:

Present: Trustees Beverley, Schreck, Smith, Swan, and Villarreal
Absent: Durot and Gass
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:44 PM

Public Comments: None

Minutes: Director Jacobsen and Administrative Services Manager Binkley reported on the library's annual financial audit that was recently conducted. The process was very efficient due to the new online portal that was implemented by Lauterbach & Amen. It really helped to streamline the submission of all the requirement documents. We anticipate receiving the draft of the preliminary report in the near future.

A representative from L&A will attend the November board meeting to present an overview of the audit findings and provide a review of the annual financial report.

Public Comments: None

Adjourned: 7:47 PM

Motions: **Approve Annual Financial Report and Audit**

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: October 14, 2024

Building & Grounds Committee: (Chairman – Trustee Durot)

Attendance:

Present: Trustees Beverley, Schreck, Smith, Swan, and Villarreal
Absent: Durot and Gass
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:47 PM

Public Comments: None

Minutes: Outdoor Improvements Phase I Update - Director Jacobsen reported that the project has been successfully completed and the final payment has been approved.

Outdoor Improvements Phase II Update – Director Jacobsen met with Hitchcock Design Group (HDG) in Schaumburg to review potential shade structures that are under consideration for the next phase. HDG also visited LVDL to gather further details for planning Phase II of the project.

Public Comments: None

Adjourned: 7:53 PM

Motions:

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: October 14, 2024

Executive Committee: (Chairman – President Schreck)

Attendance:

Present: Trustees Beverley, Schreck, Smith, Swan, and Villarreal

Absent: Durot and Gass

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

Convened: 7:53 PM

Public Comments: None

Minutes: Library Apparel – Director Jacobsen and Administrative Services Manager Binkley presented library staff findings from their research conducted on the potential sale of library-branded apparel to the public. After explaining the various options, the recommendation is to move forward with offering 2025 Summer Reading Program t-shirts available for public sale as a way to gauge interest.

Public Comments: None

Adjourned: 8:05 PM

Motions: